

The Beeches Medical Practice
Patient Participation Group meeting
Monday 9th May, 5.30pm
at Dorrington

Minutes

Present: Terry Seston (acting Chair), Peter Price (acting Secretary), Jean Cruickshank, Nikki Fox, Geoff Garrett, Karen Moseley, Pam White.

- 1 Apologies:** Rob Gough, Gill Berry, Gill Jones, Joy Jones, Lynne Taylor, Dr Melanie Walsh.

TS advised that Caroline Martin had sadly tendered her resignation for health reasons. TS passed on CM's thanks for the support from the group. TS noted CM's significant contribution and said she would be greatly missed.

2 Meeting agenda, AOB and meeting timing

- a There was no AOB.
- b It was agreed to finish by 7pm.

3 Minutes of the meeting on 4th April 2016

- a TS advised that it was not himself but RG who queried letter box to post prescriptions.
- b KM had advised that the correct name for her contact at Cruse is Roger Skelhorn (item 5c iv).

Apart from the above, the minutes were accepted

4 Actions from last meeting

- a TS confirmed that the Memorial Hall should be available if required for the Men's Health event.
- b All other items were covered on the agenda.

5 Practice Issues and update

a Update from GPs

(PP advised that Dr MW would be coming to brief the group at 6.45pm, but in the event the meeting finished early and therefore PP briefed on her behalf; this covered item 7 only).

b Update from Peter Price

- i **Sessional GP:** the practice will be interviewing on the week commencing 16th May for a GP to provide four sessions per week.

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- ii **Practice Nurse:** the practice will be interviewing on the 24th May for a nurse to work 12 hours a week.
- iii **Practice Manager:** Kim Richards has been appointed and will commence working at the practice on the 6th June. PP advised that Kim had previously been a Practice Manager for ten years in Tywyn.

As this was Peter Price's last PPG meeting, the group would like to record our sincere thanks for the contribution and support he has given to the PPG. We wish him and his wife a long, happy and healthy retirement.

The PPG looks forward to the new Practice Manager joining the group.

- iv **Assistant Practice Manager:** Deena Woodhall has left the Practice in April for a practice manager promotion elsewhere. We will not be filling her post until KR is in post.
- v **CQC:** No inspection date has yet been notified.
- vi **Practice promotion:** The practice will be doing a mailshot to Condober and Ryton in the next few weeks advising of the Dorrington Surgery and including a PPG leaflet.
- vii **Bayston Hill extension:** The architect has prepared plans which have been approved by the Partners and submitted for planning consent. The plans include moving the reception area and providing a new consulting room for students.
- viii **Opening hours:** The Bayston Hill surgery will be opening again on 4th June and 6th July for Saturday morning surgery as part of the Prime Minister's Extended Opening Hours initiative.
- ix **Book library:** PP reported that donations from both sites now amounted to £200.

c Update from Karen Moseley

- i **Youth Champions:** KM had a meeting with the YCs at the end of April with the objective of making the waiting area more welcoming and informative to young people. They expressed a view that there should be more information on areas such as bullying, alcohol, stress, etc., relevant to people of their age.

The YCs have agreed to do an online audit/survey for their age group.

Action: KM to keep the group updated.

- ii **Cruse:** KM is still waiting for further information.
- iii **CoCo:** KM advised that training will commence on 15th June for around six volunteers.

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6 HeartAge initiative

In GJ's absence there was nothing new to report, although TS advised that the event at SureStart on 21st April went very well.

7 Men's health awareness event

PP provided MW's update as follows:

- a All the partners were keen to participate in the event.
- b The GPs felt that two or three presentations would be appropriate, dealing with areas such as health checks, smoking, etc.
- c In RG's absence it was not known whether the Urology consultant would attend.
- d It was initially thought that July would be appropriate but following discussion it was agreed to set up the event in September.
- e TS thought that the Bayston Hill Memorial Hall would be available.
- f It was agreed that we should advertise in the Parish and Practice newsletters, surgery waiting areas, etc.

8 Our priorities

- a **Men's health:** see item 7 above.
- b **Waiting times:** PP reported that last month's figures had improved with access to GPs/Registrars varying between five and fifteen days.

9 Outstanding actions

TS went through the Actions and it was agreed that most were now resolved.

10 Feedback from Shropshire Patients Group

In RG's absence there was nothing to add.

11 AOB: None.

12 Date of next meeting: 13th June (Bayston Hill) – 6pm.

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Outstanding actions as at 9 th May 2016		
Item	Actions	Progress
Shropshire HeartAge/ health check event	Health check event at SureStart.	Complete
Men's health event	To be arranged for September.	Ongoing
Young Health Champions	KM to update the PPG on progress re survey on young people's health	Ongoing
Update from Karen M	CoCo/Good Neighbours: KM to liaise with the Hospice/Cruse Bereavement Care and to coordinate volunteer training.	Ongoing
	KM to refresh the noticeboards , highlighting young people's health issues and giving more prominence to the PPG.	Ongoing
Practice issues	Coffee morning at Dorrington	PP/ongoing
	Promoting the practice: PPG literature to be included in practice promotional packs.	Ongoing
PPG promotional leaflet	RG to prepare a promotional leaflet for the next PPG meeting	Ongoing
Shropshire Patient Group	RG to forward a copy of the SPG newsletter to GB for distribution to PPG members.	Complete